

**European  
curriculum vitae  
format**



**Personal information**

Name	<b>Giacomo BOSISIO</b>
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E-mail	<a href="mailto:gboisio@gmail.com">gboisio@gmail.com</a>

Nationality at birth	Italian
Present nationality	Italian

Date of birth [ Day, month, year ]	22 February 1979
Place of birth	Bergamo, Italy

Sex	Male <input checked="" type="checkbox"/>	Female <input type="checkbox"/>
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## Work experience

• Dates (from – to)	<b>Oct 2016 – present time</b>
• Name and address of employer	OSCE – Organization for Security and Co-operation in Europe, Mission to Serbia
• Type of business or sector	International Organization
• Occupation or position held	Municipal Co-ordinator for South Serbia
• Main activities and responsibilities	In charge of the Field Office located in Bujanovac; Ensured support to the Mission programmatic departments in the process of identification, implementation and evaluation of the projects targeting the Area of Responsibility; Provided strategic, policy and operational advice to the Mission's Senior Management. Represented the Mission in meetings with local and international interlocutors

• Dates (from – to)	<b>Feb 2015 – Oct 2016</b>
• Name and address of employer	OSCE – Organization for Security and Co-operation in Europe, Mission in Kosovo
• Type of business or sector	International Organization
• Occupation or position held	Field Co-ordinator Officer (for Northern Kosovo)
• Main activities and responsibilities	In charge of the coordination of the activities planned and implemented by the Mission in Northern Kosovo; Provided strategic, policy and operational advice to the Mission's Senior Management in regard to any operation carried out in northern Kosovo; Ensured support to the Mission programmatic departments in the process of identification, implementation and evaluation of the projects targeting northern Kosovo; Represented the Mission in meetings with local and international interlocutors;

• Dates (from – to)	<b>Oct 2011 – Feb 2015</b>
• Name and address of employer	OSCE – Organization for Security and Co-operation in Europe, Mission in Kosovo
• Type of business or sector	International Organization

• Occupation or position held	Human Dimension Officer, Mitrovica Regional Centre
• Main activities and responsibilities	Regularly reported on political developments in northern Kosovo; Developed and implemented projects financed by the OSCE Unified Budget in northern Mitrovica and Leposavic; Liaison with local and international counterparts to exchange and gather information; Coordinated a Municipal Governance Team covering two municipalities in northern Kosovo (Leposavić and Zubin Potok);  Polling station coordinator (Maj 2012), Head of the Election Supporting Team (November 2013), Polling Station Manager (March 2014).

• Dates (from – to)	<b>Dec 2010 – Jun 2011</b>
• Name and address of employer	Delegation of the European Union to Serbia
• Type of business or sector	European Institution
• Occupation or position held	Intern
• Main activities and responsibilities	Support to the Finance & Contracts Section (Procurement); Drafting of contracts and preparation of tender documentation related to IPA calls for proposals; Liaison between Operational Sections and F&C.

• Dates (from – to)	<b>Jan 2008 – Jul 2009</b>
• Name and address of employer	Comune di Bergamo, Bergamo, Italy
• Type of business or sector	Municipal Administration
• Occupation or position held	Member of the Mayor's Staff
• Main activities and responsibilities	Coordination of the Mayor's Office: dealt with all the relevant issues in the field of general affairs, international relations, liaison with other administrations, relations with local bodies, support to the town-planning team, support to the budget unit; Drafted official documents and speeches; Managed the international project "Venetian Fortified Cities" aimed at applying for the inscription of a trans-national and serial UNESCO site on the World Heritage List.

• Dates (from – to)	<b>Jun 2005 –Dec 2006</b>
• Name and address of employer	Nord Sud Onlus, Bergamo, Italy (Field Office in Pejë/Peć, Kosovo)
• Type of business or sector	NGO
• Occupation or position held	Project Manager
• Main activities and responsibilities	Managed the Internal Displaced Persons (IDPs) return programme "Return and Reintegration of minority communities to Sigë/Siga, Brestovik and Levoshë/Ljevoša in the Pejë/Peć Municipality" funded by the European Agency for Reconstruction as an implementing partner of the IOM Managed the minority stabilization project "Assistance To Belo Polje/Bellopojë Return Community. Dialogue, Confidence Building And Reconciliation" funded by UNMIK – Office for Returns and Communities;

	Managed the “volunteers programme” developed on summer 2006 and coordinated 30 volunteers in the implementation of the dialogue activities in the return sites.
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• Dates (from – to)	<b>Jan 2005 – May 2005</b>
• Name and address of employer	Embassy of Italy, Belgrade, then Serbia and Montenegro
• Type of business or sector	Diplomatic Mission
• Occupation or position held	Intern
• Main activities and responsibilities	Assistant to the Embassy’s First Secretary;

• Dates (from – to)	<b>Oct 2003 – Jun 2004</b>
• Name and address of employer	Bergamo per il Kosovo, Bergamo, Italy (Field Office in Vitomirica, Kosovo)
• Type of business or sector	NGO (Municipal Committee)
• Occupation or position held	Field Officer
• Main activities and responsibilities	Field officer in the project “Returns of Internally Displaced Persons to the Villages of Sigë/Siga, Brestovik and Ljevosa/Ljevoša, in the Pejë/Peć Municipality” funded by the Italian Foreign Ministry; Monitored and assisted agriculture training project funded by Regione Lombardia in Novo Selo Multifunctional Centre;

## Education and training

• Dates (from – to)	<b>Sep 2009 – Jun 2010</b>
• Name and type of organization providing education and training	ISPI – Institute for International Political Studies, Milan, Italy
• Principal subjects/occupational skills covered	Development and International Cooperation
• Title of qualification awarded	Master Advanced
• Level in national classification (if appropriate)	Master di II livello

• Dates (from – to)	<b>Feb 1999 – Jun 2006</b>
• Name and type of organization providing education and training	Università degli studi di Milano, Italy
• Principal subjects/occupational skills covered	History of Eastern Europe (Thesis Title: Kosovo and Serbian Nationalism)

• Title of qualification awarded	University Degree
• Level in national classification (if appropriate)	Laurea specialistica

**Personal skills and competences**  
*Acquired in the course of life and career but not necessarily covered by formal certificates and diplomas.*

Mother tongue	Italian
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Other languages

[ Indicate level: excellent, good, basic. ]

[ Specify language ]	English	Serbo-Croatian			
• Reading skills	Excellent	Good			
• Writing skills	Excellent	Good			
• Verbal skills	Excellent	Good			

<p style="text-align: center;"><b>Social skills and competences</b>  <i>Living and working with other people, in multicultural environments, in positions where communication is important and situations where teamwork is essential (for example culture and sports), etc.</i></p>	<p>Aptitude for multitasking (experience as person in charge of logistics and project management, also with reference to the project's financial component, procurement procedures and supervision of ongoing operations);  Negotiation skills gained mediating between different communities in a post-war theatre;  Experience in dealing with institutional relations between Governmental offices and local bodies;  Good ability to adapt to multi-cultural environments, gained working within a multi-ethnic staff</p>
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<p style="text-align: center;"><b>Organisational skills and competences</b>  <i>Coordination and administration of people, projects and budgets; at work, in voluntary work (for example culture and sports) and at home, etc.</i></p>	<p>Relevant experience in project management. Experience in designing of project proposals;  Leadership (experience as team coordinator);  Good liaison skills gained attending coordination meetings with the international stakeholders present in the area of responsibility  Good sense of organization and working autonomy, team-work attitude and good communication skills, capability to meet deadlines and to assume different tasks and responsibilities;  Experience with international Organizations' procedures and regulations.</p>
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<p style="text-align: center;"><b>Technical skills and competences</b>  <i>With computers, specific kinds of equipment, machinery, etc.</i></p>	<p>Good command of MS Office software and Internet browsing.</p>
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<p style="text-align: center;"><b>Other skills and competences</b> <i>Competences not mentioned above.</i></p>	<p>Experience in conflict mitigation and reconciliation programmes as well as IDPs protection</p>
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<p style="text-align: center;"><b>Driving licence(s)</b></p>	<p>License B</p>
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<p style="text-align: center;"><b>Additional information</b></p>	<p>European Personnel Selection Office, open competition for RELEX Contract Agents: Advisor – Good Governance and Security (EU roster 2007 to date). Lecturer, ISPI, Milan. Course title: “Yugoslavia: break-up and new States” (December 2012 and April 2013) Italian language teacher at the Institute of Italian Culture in Belgrade (September 2010 – September 2011). History and Geography teacher at “Istituto d’arte applicata Fantoni” (July – December 2007)</p>
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<p style="text-align: center;"><b>Annexes</b></p>	<p>Recommendation letters available upon request.</p>
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